



School District No. 69 (Qualicum)

REGULAR BOARD MEETING MINUTES

TUESDAY, NOVEMBER 27, 2018

7:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

ATTENDEES

Trustees

Eve Flynn	Chairperson
Julie Austin	Vice Chairperson
Laura Godfrey	Trustee
Barry Kurland	Trustee

Administration

Ron Amos	Secretary Treasurer
Chris Dempster	General Manager of Operations
Rudy Terpstra	Principal, Ballenas Secondary School
Sarah Hung	Vice-Principal, Learning Services
	Qualicum District Principals/Vice Principals' Association
Karin Hergt	Executive Assistant (Recording Secretary)

Education Partners

Mount Arrowsmith Teachers' Association (MATA)

1. CALL TO ORDER

Chair Flynn called the meeting to order at 7:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the traditional territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

3. ADOPTION OF THE AGENDA

Trustee Austin added a Notice of Motion under Trustee Items

18-124R

Moved: Trustee Austin *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: October 23, 2018
- b. Ratification of In Camera Board Meeting Minutes: October 16, 2018
- c. Approval in principle for a Ballenas Secondary Student trip to Edmonton, Alberta from May 7, 2019 to May 12, 2019
- d. Final approval for a Ballenas Secondary School student trip to Europe from March 14 to 26, 2019
- e. Approval in principle for an International Program student trip to the Rocky Mountains (Revelstoke, Banff, Valemont) from May 4 to 7, 2019
- f. Ministry News
 - Working together to keep kids safe online
 - Minister's statement on Representative for Children and Youth's report on substance use
 - Children with special needs benefit from CanAssist devices
 - Take advantage of education savings opportunities designed to save money
- g. Reports from Board Representatives to Outside Organizations
 - Tribune Bay Outdoor Education Centre – Trustee Austin
 - Curriculum Implementation Advisory Committee – Trustee Austin
 - Oceanside Building Learning Together Coalition – Trustee Austin
 - French Advisory Committee – Trustee Young
 - Indigenous Education Services Committee – Trustee Young
- h. Status of Action Items - November 2018

18-125R

Moved: Trustee Austin *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of October 23, 2018, as presented.

CARRIED UNANIMOUSLY

5. DELEGATIONS AND PRESENTATIONS**a. Early Learning & Childcare Council in Oceanside (ECCO)**

Judi Malcolm, Manager of the Building Learning Together Centre, and Carol O'Connor, Chair of ECCO, a sub-committee of the Qualicum Community Education and Wellness Society, outlined an opportunity offered by the provincial government for the Oceanside community to do a needs assessment of the community from which to design and build a public system of universal childcare system that best meet the needs of the area.

The Board was invited to attend a meeting on Thursday, November 29th with Michelle Kirby, Senior Manager of Partnerships & Engagement, Child Care BC. Ms. Kirby will be speaking to some of the initiatives that they would consider as priorities for funding from the \$1m designated for each municipality. The Board was also invited to appoint a trustee to represent the Board at the ECCO table.

Trustee Austin volunteered to attend the November 29th meeting. Chair Flynn advised that trustees would discuss the request for a trustee representative to attend the ECCO meetings at a later date and advise Ms. Malcolm of the Board's decision.

6. BUSINESS ARISING FROM THE MINUTES

None

7. TRUSTEE HIGHLIGHTS**Trustee Austin**

- The Errington Elementary parking lot is nearing completion.
- Schools are busy preparing for their winter celebrations/concerts and she has been enjoying assisting Qualicum Beach Elementary school create backdrops for their presentation of The QB Express

Chair Flynn

- Attended the Nanoose Bay Elementary School Remembrance Day Ceremony which included a full colour guard from the RCMP and 10 members of the Legion. Dan Craven played the traditional Last Post.
- Attended the Remembrance Day Ceremony at the Qualicum Beach Civic Centre which included backdrop music from students in the Kwalikum Secondary School Band.
- Thank you to the volunteer drivers from the District's Transportation Department who transferred legion members to and from the ceremony.

Trustee Godfrey

- Attended her first District Parent Advisory Council Meeting in the District and was impressed by the level of parent participation.

Trustee Kurland

- Attended the memorial ceremony for Carol Myhre at the Parksville Community and Conference Centre on Saturday November 24. He had the honour of working alongside her and having his daughter be a student in her classroom. She was a beloved teacher and known for her ability to make every student feel they mattered. Her presence in the District will be missed.

8. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Debbie Comer, MATA President, reported on the following:

- MATA continues to be concerned about the potential shift away from targeted funding for Ministry designations by the Ministry of Education. Teachers are feeling an increased sense of anxiety and worry in trying to meet all students' needs.
- Further to a letter from Minister Fleming to Mr. Hansman, the BCTF President, in which the Minister states his commitment to ongoing engagement with the BCTF and its members on the recommendation proposed by the BCTF to the Select Standing Committee on Finance. MATA is hoping, that with the support of trustees, that Minister Fleming will be held to that commitment.
- MATA has been busy supporting the union leadership of members within the school district and has held a couple of School Union Representative Training sessions so far this year, which have been popular and well attended.
- While at times the Board and MATA may have differing opinions and points of view, Ms. Comer expressed her pride and humility when observing how the community comes together in times of need, which was evident from the Celebration of Life held for Carol Myhre on November 24th.

9. CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)

No Report

10. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

No Report

11. PUBLIC QUESTION (WRITTEN) AND COMMENT PERIOD

None

12. ACTION ITEMS**a. 2017-18 Statement of Financial Information****18-126R**

Moved: Trustee Kurland *Seconded:* Trustee Godfrey
THAT the Board of Education of School District No. 69 (Qualicum) receive the Statement of Financial Information (SOFI) Report for the year ended June 30, 2018.

CARRIED UNANIMOUSLY

b. Trustee Remuneration as per New Canada Revenue Agency Regulations**18-127R**

Moved: Trustee Godfrey *Seconded:* Trustee Kurland
THAT the Board of Education of School District No. 69 (Qualicum) increase trustee remuneration by \$1000 effective January 1, 2019 to offset the impact of the income tax changes by the Canada Revenue Agency.

CARRIED

13. INFORMATION ITEMS**a. Educational Programs Update**

In the absence of Assistant Superintendent Wilson, Rudy Terpstra, Principal of Ballenas Secondary, reported on the following district initiatives and events:

- Foundation Skills assessments have been completed and marked.
- Three district staff attended the Ministry of Education's Early Years Regional Meeting
- A session on Childhood Anxiety was hosted by the District on November 22nd and was well attended by parents, staff and community members.
- The Curriculum Implementation Day held on November 2nd went well. At the high schools, teachers are preparing for the implementation of the 11-12 curriculum in 2019-20.
- The French Immersion Advisory Committee met on Monday, November 19th where it was noted that École Oceanside Elementary School students were experiencing French in most classes, including Shop and PE. High schools will also be adding an additional French Immersion course as part of the new curriculum.
- Twelve teachers attended the Education Technology workshop presented by Jenny Lunny
- Mr. Terpstra, Ms. Lunny, Ms. Rowan and Mr. Gunn (IT Manager) attended a Scholantis workshop at the Education Resource Acquisition Consortium (ERAC) Conference in Richmond on November 22 and 23, 2018.
- Mr. Terpstra then attended the last day of the 24th Annual Aboriginal Education Conference on November 24th, which was presented by the First Nations Education Steering Committee and attended by staff and students from districts throughout BC. Attendees were inspired and called to action

around the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) and reconciliation.

- The District's high schools are supporting the REDress Project by displaying red dresses to represent the country's missing and murdered aboriginal women.
- Ballenas Secondary School's first Special Olympic basketball team was featured in an article in the Special Olympics publication. Thank you to coach Jessica Kerr for her work with those athletes.

b. Education Planning Update

Chair Flynn reported that the Board has been focusing on the 2019-2023 District Strategic Plan. A draft was to be presented to the Board in late fall; however, work will be continuing to embed ThoughtExchange and student feedback in the plan and presented to the Board in January for formal approval.

14. CORRESPONDENCE ATTACHED

None

15. BYLAW/POLICY/ADMINISTRATIVE PROCEDURE

Trustee Godfrey noted that the DRAFT Impairment policy, which was scheduled to be presented for third and final reading, has had some additional changes made to it and will be presented for a legal opinion prior to third and final reading.

a. Board Policy 8009: Physical Restraint and Seclusion of Students

18-128R

Moved: Trustee Godfrey *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 8009: *Physical Restraint and Seclusion of Students* and its attendant Administrative Procedure at its Regular Board Meeting of November 27, 2018.

CARRIED UNANIMOUSLY

b. Administrative Procedure: Biohazard Exposure Control Plan - Safe Removal of Sharps (Needles) from SD69 Sites

18-129R

Moved: Trustee Godfrey *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the Administrative Procedure: *Biohazard Exposure Control Plan – Safe Removal of Sharps (Needles) from SD69 Sites* at its Regular Board Meeting of November 27, 2018.

CARRIED UNANIMOUSLY

c. Board Policy 8005: Student Health – Common Medical Conditions

18-130R

Moved: Trustee Godfrey *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) approve second reading of Board Policy 8005: *Student Health – Common Medical Conditions* and its attendant Administrative Procedure at its Regular Board Meeting of November 27, 2018.

CARRIED UNANIMOUSLY

16. TRUSTEE ITEMS

a. Notice of Motion – Trustee Austin

Trustee Austin advised that she would be bringing a motion to the December Board Meeting to request that staff look into the scope, feasibility and desire to rebrand and possibly rename the District so that the name is more inclusive of the whole district rather than 'Qualicum'.

17. NEW OR UNFINISHED BUSINESS

None

18. PUBLIC QUESTION PERIOD

Trustees/senior administrators received comments and/or answered questions on the following topics:

- The Draft Impairment Policy and Administrative Procedures - members of the Policy Advisory Committee will be provided with the opportunity to review the most recent draft of the prior to third and final reading.

19. ADJOURNMENT

Trustee Godfrey moved to adjourn the meeting at 7:40 p.m.

Original Signed Copy on File

CHAIRPERSON

SECRETARY TREASURER